

# ESPARTO UNIFIED SCHOOL DISTRICT

## BOARD OF EDUCATION

### MINUTES OF SPECIAL BOARD MEETING

Wednesday, January 6, 2010

1:00 pm

#### **I. CALL TO ORDER**

THE SPECIAL BOARD MEETING OF THE BOARD OF EDUCATION WAS CALLED TO ORDER by Board President, Jim Schulte

- Time: 1:05 p.m.
  - Place: Esparto County Library
  - Present: President, Jim Schulte; Clerk Pam Miller; Trustees, Allison Lucero, and Jane Stallings
  - Absent: Trustee, Janine Gross
- Others Attending: Aida Buelna, Superintendent; Tim Brock, Assistant Superintendent of Business Services

#### **II. APPROVAL OF AGENDA**

**(Lucero, Miller) 4-0**

#### **III. PUBLIC COMMENT**

None

#### **IV. CALIFORNIA SCHOOL BOARD ASSOCIATION FACILITATED DISCUSSION OF GOVERNANCE ISSUES**

##### **A. Governance**

The Board reviewed the characteristics of effective governance. The Board's governance agreements document (attached) has been updated to reflect the agreements of the discussion on pages 1 and 7.

##### **B. Board Self Evaluation**

The Board conducted a self-evaluation. The results are attached (See "Esparto USD School Board Evaluation"). The Board discussed the results and identified three areas to strengthen district governance.

1. Improve the process for selecting long-range priorities. (See "District Goal Setting").
2. Develop a calendar of district events to clarify the events which will be attended by a member of the board.
3. Develop a process to improve recognition for parent involvement and support.

##### **C. District Goal Setting**

The Board and Superintendent reviewed district operations and performance in the areas of student achievement, student support, human resources, collective bargaining, finances, facilities, policy, and community engagement. The attached spreadsheet provides the details.

Based on this discussion the governance team identified three priority areas for district improvement.

##### **District Priorities for Change**

Student Achievement - Estimated time frame is 18-24 months.

1. The District will development and implement standard assessments for specific grade level and subject areas.

Human Resources Time Frame is 18-24 months.

2. The District will align teacher evaluation instrument and process to staff development efforts and student achievement goals.

Student Support – Estimated time frame 6-12 months.

3. The District will revise policy to clarify expectations for the counseling program.
4. The District will develop an evaluation tool for the counseling program and counseling staff.

**District Priorities for Operations**

Finances

5. The Board and Superintendent will closely monitor district revenue and expenditures.

**V. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:52 pm.

Respectfully Submitted,

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Pam Miller, Clerk  
EUSD Board of Education